

PAG (Parents' Advisory Group)

École Robert H. Smith School

Meeting Minutes

Date: May 28th, 2019, 6:30 PM

Executive Committee Present

Sarah Snider- Secretary

James Wright –Chair

Stacey Hay-Treasurer

Melanie Dorrington- Vice-Chair

School Administration

Principal: Andrea Powell

Vice-Principal: Matt Couture

Other Valued People Present

Julie Garcia (Environment)

Saul Benjamin (South District Advisory Rep)

Tiffany Yachyshen (Family Dance)

Kristy LeBaron (Staff Appreciation)

Peter Dorrington (French Language)

Kate Franklin (Fun Lunch)

Tanis Knowles Yarnell

Cynthia Mitchell

Rebecca Kirk (Family Picnic)

Maryann Ferris

Debbie Armstrong

Lyndsay Cooper

Renée Delaurier Jones

Mê-Linh Lê

Tanya Brunel

Ainsley Price

Minutes

Agenda / Speaker	Discussion	Responsible for Action/Timeline
Welcome		
Principal's Report	Great Staff! Teachers, Secretaries! Great Community within school among staff. More detailed report available on WSD website Every classroom now has ipad with goal to increase home-classroom communication Shrek Musical!!! Big highlight Looking at integrating French/English streams ie. common gym time	
Chair Report – James Wright	Financials from last year put to vote Proposed Guidance Budget Voting for expenses Grade 6 Farewell PAG operating expenses Software Costs	Motion to adopt financials from 2017/18--James Wright Seconded-- Sarah Snider All in Favour Motion to approve expenses for 2019/20 school year--James Wright Seconded-- Julie Garcia All in Favour

	Staff Appreciation Playground Phase 3 \$1500 10% variance allowance	Thermometer for fundraising on website to keep transparency
Treasurer's Report--Stacey Hay	Healthy Financials	Income summary and Financial Statements available upon request
New PAG Members !!!	<p>Chair --Melanie Dorrington accepted nomination for 2019/20 PAG Chair</p> <p>Vice Chair-- Vacant</p> <p>Secretary--Ainsley Price accepted nomination</p> <p>Environment Committee Chair-- Tanis Knowles-Yarnell accepted nomination</p> <p>Fundraising Committee--Lyndsay Cooper accepted nomination to Chair Fundraising committee with Debbie Armstrong</p> <p>Fun Lunch Committee-- Randi Keefe accepted nomination for Fun Lunch coordinator along with Sara Epp and Kelly Boulay assisting</p> <p>Volunteer Coordinator--Tanya Brunel accepted nomination.</p> <p>French Language Advisor--Cynthia Mitchell accepted nomination.</p>	<p>Motion-- James Wright Second-- Stacey Hay All in Favour</p> <p>Motion--Melanie Dorrington Second- Sarah Snider All in favour</p> <p>Motion -Julie Garcia 2nd Tanya Brunel All in favour</p> <p>Motion- Melanie Dorrington 2nd Stacey Hay All in favour</p> <p>Motion--Melanie Dorrington 2nd Sarah Snider All in favour</p> <p>Motion--Melanie Dorrington 2nd Julie Garcia All in Favour</p> <p>Motion--Melanie Dorrington 2nd Stacey Hay All in Favour</p>
Treasurer's Report--Melanie Dorrington on behalf of Stacey Hay	Financials presented across accounts--spreadsheets available upon request	
Environment Julie Garcia	<p>Sean Gray donated and his family planted 3 new trees on Ash--</p> <p>Phase 3 underway --main purpose create more</p>	<p>Principal will formally recognize this in school newsletter</p> <p>Need Phase 3 on website</p>

	<p>“hardtop” surface and shade Kerri McCurdy organizing summer Garden Maintenance volunteers</p> <p>Hill top and gardens need more mulch for maintenance/safety Motion put forth to approve Environmental spending --\$320 for mulch and up to \$350 for watering service</p>	<p>Motion--Julie Garcia 2nd Melanie Dorrington All in favour Julie--order mulch Julie-- investigate watering service for trees over summer break</p>
Fun Lunch	<p>Kelly Boulay, Sara Epp & Randi Keefe will be taking over Fun Lunch next year!!</p> <p>Last Fun Lunch this Friday</p> <p>Pay it Forward Fun Lunch John M. King School went today and Peabody next week It will be up to the new organizers whether they want to continue with Pay it Forward program as it is a great deal of time and work.</p>	<p>Melanie Dorrington & Kate Franklin</p>
Staff Appreciation	<p>Fiesta Theme Lunch--taco bar Staff really liked the personal messages from students --plan to do more of that next year</p>	<p>Kristy will stay in role for 2019/20 Merci!!</p>
Family Picnic- Rebecca Kirk & Holly Glew	<p>Next week June 4, 5:00-8pm 2 food trucks --Red Ember (pizza) and Sis & me (burgers and fries Entertainment: Various bouncers, bubble soccer, face painting, DJ. All booked. Will utilize the fun lunch system for tickets. \$15 per family. Rain plan in place (gym/multipurpose room) Volunteers for set up and clean up.</p>	<p>Rebecca Kirk will stay in role for 2019/20 Thank you!!</p>
Family Dance	<p>2 new committee members welcomed. Discussion on why dance is not used as a fundraising opportunity. Current executive will be keeping dance a break even event with the focus being on Community Building therefore no raffles.</p>	
French Language -Peter Dorrington	<p>French is now on agenda so small progress but... Based on what I've seen there is no plan on divisional objectives, no idea of what success looks like in French Immersion, unable to tell how many teachers are teaching in French</p>	<p>RHS to continue to have a representative at divisional meetings advocating for quality and accountable french immersion education</p>

	Immersion, no plan, no idea what happens to federal \$\$, No one in charge of french immersion at divisional level. Need a Champion	
South District Advisory-Saul	Please click to see details of key vignettes from SDA meeting “insert Link to report”	Saul to remain in position for 2019/20 and continue to encourage increased parent involvement with democratic process of WSD/SDA

Meeting adjourned at 8:45
 Thank you for sharing your time and expertise. See you at the Picnic!!!