

PAG (Parents' Advisory Group)

École Robert H. Smith School

Meeting Minutes

Date: January 15, 2019, 6:30 PM

Executive Committee Present

James Wright –Chair
 Sarah Snider- Secretary
 Melanie Dorrington- Vice-Chair
 Stacey Hay-Treasurer

Other Valued People Present

Julie Garcia (Environment)
 Jackie Wasyliw (Fundraising)
 Saul Benjamin (South District Advisory Rep)
 Tiffany Yachyshen (Family Dance)
 Kristy LeBaron (Staff Appreciation)
 Tanis Knowles-Yarnell (Environment)
 Peter Dorrington (French Language)
 Trevor Thimm
 Mrs. Thimm

School Administration

Principal: Andrea Powell
 Vice-Principal: Matt Couture

Minutes

Agenda / Speaker	Discussion	Responsible for Action/Timeline
Welcome –Chair		
Teacher's Presentation Quiet/Mindfulness Recess Mme. Tham Mme. Bishop-Malapad	Set up room just like they do at school--lamps, soothing music, low light 1st one (in October) huge turn out! 70 kids Gr. 2-4 silent for 12 minutes! Thus have moved to library! Students bring 1 thing--to read, to draw, to colour, study Very well received by students and staff Available once a cycle--still well attended no sign up needed some kids come every time others when they need/want to	
Principal's Report	January favourite month for learning! Hampers for Christmas and Winnipeg Harvest Donation so generous thank you Focusing on Science Fair and Concours Professional Learning Lunches close to 100% attendance from teachers (i.e. math learning series, Roots&Shoots, Positive Behavioural System (PBIS), Numeracy & Literacy)	

	<p>Beefing up learning library at school for staff</p> <p>Positive Behavioural System (PBIS) looking to implement at school. Essentially an etiquette protocol with overt instruction often visual --what is expected and why ie. how to walk down the hall, play on play structure, use water fountain, get bandaid at office</p> <p>Need >80% staff support to move forward</p>	
Chair Report --James Wright	<p>Internal Audit from WSD due to lost deposit that was not discovered until year end review. The audit will review new controls put in place for this current year and make suggestion for further control</p> <p>Cheque Log and Decision Log were implemented with Google Account as well as Lessons Learned log--in Executive folder</p> <p>Online G-Suite allows for more transparency</p> <p>More frequent reporting requirements--Monthly are also being done with admin</p>	
Treasurer's Report--Stacey Hay	<p>Financials presented across accounts--spreadsheets available upon request</p>	
Environment Report--Julie Garcia	<p>Not much to report-met with Wendy and will meet again in March.</p> <p>Awaiting funds</p>	<p>Julie and committee to meet with Project Manager-Wendy</p>
Family Dance	<p>Would like to vote in a Family Dance coordinator so that they have lots of time to plan and recruit committee members</p> <p>Tiffany Yachyshen accepted nomination and voted it.Congrats Tiffany 3rd year running!</p>	<p>Move-Sarah Snider</p> <p>2nd-Stacey Hay</p> <p>All in favour</p>
Fun Lunch Report --Melanie Dorrington	<p>Next one Jan 25, then Mar 1, April 12, May 31st</p> <p>Thank you to all the volunteers</p>	<p>Melanie Dorrington & Kate Franklin</p>
Staff Appreciation Report--Kristy LeBaron	<p>Staff breakfast bar provided Friday Nov 30</p> <p>Theme= You are a star--lovely pictures shown of decorations. Was well received.</p> <p>Discussion on having only one event this year or</p>	<p>Move for 2nd Event Taco Lunch Bar- Kristy LeBaron</p> <p>2nd-James Wright</p> <p>Majority in favour</p>

	keeping with tradition of 2 events and how to incorporate lunch staff.	Move for 429 --\$1 per student as budget--Sarah Snider 2nd-Julie Garcia \$429 --\$1 per student as budget Majority vote
French Language -Peter	<p>Attended meeting in November-- was surprised to note that there was no French Language topics on agenda. Therefore proposed that French Language instruction be a standing agenda item</p> <p>Next meeting February 21st</p> <p>From discussion tonight agreement that the following questions should be asked</p> <ul style="list-style-type: none"> ● Teacher shortage--does the division have a strategy? ● Where does the federal \$ go for french immersion? ● What is the data on need? 	<p>Peter to forward key Q's to Divison so they may be addressed at next meeting</p> <p>Peter to attend next meeting</p>
South District Advisory-Saul	Please click to see details of key vignettes from SDA meeting "insert Link his report"	Saul to attend next meeting

Meeting adjourned at 8:50
Please join us for our next meeting March 5 and our final meeting in May