PAG (Parents' Advisory Group)

École Robert H. Smith School Meeting Minutes Date: Jan 21, 2020, 6:30 PM

Executive Committee Present

Melanie Dorrington - Chair Stacey Hay - Treasurer Ainsley Price - Secretary

School Administration

Principal: Andrea Powell Vice-Principal: Warren Nickerson Other Valued People Present

Kristy LeBron (Staff Appreciation) Saul Benjamin (South District Advisory Rep) Julie Garcia (Environment) Cynthia Mitchell (French Language Advisory) Maryann Ferris (Fundraising Committee Chair) Rebecca Kirk (Family Picnic)

Minutes

Agenda / Speaker	Discussion	Notes / Responsible for Action/Timeline
Introduction Melanie Dorrington	Introduction to the meeting	
Principal's Report Mme. Powell & M. Nickerson	 Review of the highlights of a school survey that was conducted with grade 4, 5 & 6 Key Focus Social / Emotional Outcomes of school Government provided report (School could customize 2 questions) 164 kids participated in survey Review of engagement rates in school Several questions were open-ended Highlighted what kids did like and what they would like more of Highlighted various themes of interest and suggestions Discussion around survey question around anxiety RHS below national average (although has come up slightly YOY) Discussion around what concerns were identified in regard to anxiety in school children Question – Did any questions address social media? Response – There were no questions specific to social media 	1 Reports Provided - Principal's Report 1 Report Reviewed - School Survey Highlights

	RHS School Focus's	
	- Increase mindful practices	
	 Proactive social skill planning in each classroom 	
	Question regarding Christmas concert reaction and	
	response	
Chair Report	2020-2021 Position Openings	Motion to approve: Spend
Melanie Dorrington	 Vice-Chair (1 year) to Chair (2 years) (3-year commitment) Treasurer (2-year commitment) Halloween Dance (Chair or Co-Chairs) (1-year commitment) Family Picnic Co-Chair (1-year commitment) Fun Lunch Crew – Looking for another person to join their committee 	for performing arts instruments - from – Melanie Dorrington Seconded – Saul Benjamin All in favour - Yes Opposed – None
	- Voting in occurs at the AGM in May	Motion to approve:
	 100th Anniversary PAG would like to contribute financially – waiting for wish list 	November 12^{th} meeting minutes – from - Stacy Hay
	 1 playground tree will be selected for Anniversary – suggestion to obtain a plaque to commemorate event Location of tree – suggestion by flag pole 	Seconded – Rebecca Kirk All in favour - Yes Opposed – None
	Performing Arts	
	- Discussion around kid engagement & support of the program	
	- Recommendation to use PAG funds raised by wine raffle fundraising towards new equipment for the	
	 program Wish list items / costs reviewed Question - Would other teachers be opposed? Response - Teachers are supportive of program Vote on approval of outpasse to fund performing arts. 	
	 Vote on approval of expense to fund performing arts equipment. Email communication will be sent to parents to share information 	
	Remaining PAG Meetings	
	 Discussion around date conflicts March 25th 6:30 (moved from March 24th) May 25th 6:30 (moved from May 26th) PAG Meeting Minutes November 12th - Vote 	
	PAG Meeting Minutes – Review of proposed approval	
Fun Lunch – <i>Melanie Dorrington</i>	 process Melanie Dorrington read the Fun Lunch Report for January on behalf of Kelly Boulay & Randi Keefe Review of Fun Lunch Statistics / Dates Fun Lunch #2 went well / No Concerns Fun Lunch #3 taking place January 24th 	Report Provided
Environment Julie Garcia	 Review of current status of Phase 3 School division has money for next phase Requested for quote from 3 landscapers required Target project installment in the spring as soon as ground thaws (~2 day duration) Discussion around new Projects Environment committee met with school admin to 	Report Provided

brainstorm ideas that the committee can support (example - green team / carth day) Provided - Objective to support programs beyond enhancing the playground - First Meeting November 27, 2019 Report Provided First Meeting November 27, 2019 Key Discussion Topics - First Meeting November 27, 2019 Report Provided Cynthia Mitchell - First Meeting November 27, 2019 Report Provided Report Provided Even Statistics Tench Milleu vs. Dual Track programs - Based on community needs - Limited differences - Docus on recruiting / enrichment for both programs - French Immersion Enrollment - Fifth - Increased however could be due to other factors (population growth / boundary changes) - French Immersion Status of teachers & Recruitment Efforts - Proposal for multi-year strategic plan - Treacher recruitment & retention - Noted - IB program available for English in High School (not French) - Discussion around date for Family Picnic – Proposed date - June 2 th - June 2 th Review of some highlights / event details: - Addressed last year S700 profit (many walk ups – good weather) - Statt time 5 – 8 pm - Discussion around est of event - 2018/2019 - S20 / family - Suggestion for staggered cost - Early bird ticket price 510 / \$15 then \$20 - Costing structure will be reviewed - Mitmister/mogne.mb.cu/resou			1
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Advisory – South District Advisory ces Saul Hillel Benjamin - Next meeting Feb 11 th – Review of Budget / Ministers' goals for year - - Minister of education released continuous education report • Statistics review on trends in education 6 MAPC - Partnerships with green action center 6		• An opportunity for a classroom fundraiser?	
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 Ministers' goals for year Minister of education released continuous education report Statistics review on trends in education MAPC Partnerships with green action center 	2		
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MAPC - Partnerships with green action center			
- Partnerships with green action center			
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- School memoers increasing			

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	 372 member schools across province (688 schools in Manitoba) 	
	 Minister meeting twice with MAPC this year 	
	- Two meetings remaining (1 at the end of March / 1	
	before school year concludes)	
Treasurer's Report –	RHS PAG – Income Statement Review – Preliminary	Report Provided
Stacey Hay	Year End Report 2018/2019	- Income Statement
	- Review of key financial contributor revenues	- Balance Sheet
	- Review of key financial expenses	
	Discussion around	
	- Software difference higher profit – this year lowered	
	cost	
	- Picnic profit	
	- Family dance loss	
	- Staff Appreciation cost	
	 Balance Sheet Review \$1.50 variance attributed to paypal item <i>(effort to</i>) 	
	<i>investigate too great to given the minimal amount)</i>	
	• Note: not the same issue with Bambora due to	
	reporting	
	- Discussion around closing Paypal	Decision made to close
	- Discussion around Balance Sheet – To be reviewed	Paypal Account – Julie
	further	Garcia to complete
Staff Appreciation –	Review of key Staff Appreciation events / details.	Report Provided
Kristy LeBaron	- Budget \$800 – Estimated Spend \$725	_
	- Custodian Appreciation Day (Oct 2 nd)	
	• Gift provided	
	- Administrative Professionals Day (April 22 nd)	
	• Flowers	
	- Support Staff / EA Appreciation Day (May 6 th)	Mme. Powell – To provide
	 Discussion around which staff should be included in this category 	a list of support staff to
	 Discussion around dates 	Kristy
	- Staff Appreciation Lunch (February 2020)	
	• Full staff event	
	• \$500 budget	
	• Buffet meal	
	• Family provide décor / messages for walls /	
	staff questionnaire quiz	
	- Review of budgets	
Fundraising -	Review of fundraising efforts to date	Report Provided
Maryann Ferris	- Wine raffle very successful	
	Review of upcoming fundraisers and ideas	
	- Discussion around Paint Night idea	
	 Discussion around rates / # of participants Discussion around alternative vendors (Artful 	
	 Discussion around alternative vendors (Artful Owl) 	
	- Glenlea Greenhouses	
	- Sunset Gourmet	
	- Mabel's Labels	
100th Anniversary –	Date of event confirmed - May 12 th	Mme. Powell – To provide
Mme. Powell	- Discussion around potential PAG Contribution areas	a list of items and costings
	• Sign for Fence	

	• Tree Planting	
	• Revitalizing the entrance way (benches /	
	cushions / plants)	
	• Revision of Library space	
-	Andrea can provide some more costing	
Meeting Adjourned at 8:39		