PAG (Parents’ Advisory Group)

# École Robert H. Smith School

## Meeting Minutes

## Date: April 24, 2017, 6:30 PM

## Executive Committee Present

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| Jill Condra (Chair) |
| James Wright (Vice-Chair) |
| Audrey McNab (Co-Treasurer) |
| Melissa Harrison (Co-Treasurer) |

## Program Directors Present

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| Julie Garcia (Fundraising) |
| Mel Dorrington (Fun lunch) |
| Terry Wuerz (South District Advisory) |

## School Administration

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| Mr. Rossi (Principal) |
| Mme. Ostermann (Vice-Principal) |

## Regrets

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| Audrey McNab (Co-Treasurer) |
| Terry Wuerz (South district advisory) |
| Gail Johnston (Family Picnic) |
| Anji Petruzzelli |

## Recorder

James Wright

## Minutes

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| Agenda / Speaker | Discussion |
| Opening statements and call to order | * Previous minutes from March 6 2017 meeting were amended and approved. |
| Jill Condra - Chair | * Introduction and Welcome * Open Position:   Communications Director  Secretary  Vice Chair   * Jill to send Mr. Rossi open positions for synervoice * Add communication to family picnic to get volunteers to run a booth to promote PAG and recruit new positions |
| Position Elections | * James Wright voted in as Chairperson   Move – Audrey McNab  Second – Julie Garcia   * Brendon Boland voted in as Treasurer   Move – Audrey McNab  Second – Sarah Snider   * Sarah Snider voted in as Secretary   Move – Melissa Harrison  Second -Brendon Boland   * Julie Garcia voted in as Fundraiser/Playground Committee Director   Move – Sarah Snider  Second -Audrey McNab   * Terry Wuerz voted in as South District Advisory Director   Move – Julie Garcia  Second -Melissa Harrison   * Lauren Hope voted in as French Language Coordinator   Move – Melissa Harrison  Second -Terry Wuerz |
| Treasurer’s Report | * Present by Melissa Harrison * Winnipeg Foundation and Community Place Program grants have both been received * Teacher Appreciation cost $500 * $5,000 was given to school * Net Income $25,337.92 * Bank Account Balance $32,353.91 * Misc. Revenue was money that had been sitting in PayPal account from previous years * $17,000 was given to Winnipeg School Division to settle the Playground Enhancement account * $1,860 given for pay-it-forward fun lunch * Some misc cheques are left uncashed * After outstanding Expanses, approximately $15,292 remains in all accounts |
| Principal’s Report | * Principal’s report was discussed at high level |
| Promotions and Fundraising | * Bedding Plant Fundraiser * Sales $9,265.81 * Total Profit $1,966.14 * Plants delivered May 19th * There is not a significant savings in group ordering for the classrooms * Paintnite Fundraiser * Profit $600 * Suggestion made to have 2 paintnites, one for Junior grades and one for Senior grades * Playground Enhancement * All grants have come in * Phase 3 planning to take place in fall |
| Misc. Stop, Drop n’ Go | * Mr. Rossi has spoken with the WSD into paving this area and by the Nursery Area |
| Fun Lunch | * Victoria Albert was selected for the Pay-It-Forward Fun Lunch ~ 400 students |
|  | * May be some excess funds, this will be used at Victoria Albert |
|  | * Still have time to renew membership to hotlunches.net |
| Meeting adjourned at 8:00 PM. | |