PAG (Parents’ Advisory Group)

# École Robert H. Smith School

## Meeting Minutes

## Date: April 24, 2017, 6:30 PM

## Executive Committee Present

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| Jill Condra (Chair) |
| James Wright (Vice-Chair) |
| Audrey McNab (Co-Treasurer) |
| Melissa Harrison (Co-Treasurer) |

## Program Directors Present

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| Julie Garcia (Fundraising) |
| Mel Dorrington (Fun lunch) |
| Terry Wuerz (South District Advisory) |

## School Administration

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| Mr. Rossi (Principal) |
| Mme. Ostermann (Vice-Principal) |

## Regrets

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| Audrey McNab (Co-Treasurer) |
| Terry Wuerz (South district advisory) |
| Gail Johnston (Family Picnic) |
| Anji Petruzzelli |

## Recorder

James Wright

## Minutes

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| Agenda / Speaker | Discussion |
| Opening statements and call to order | * Previous minutes from March 6 2017 meeting were amended and approved.
 |
| Jill Condra - Chair | * Introduction and Welcome
* Open Position:

 Communications Director Secretary Vice Chair* Jill to send Mr. Rossi open positions for synervoice
* Add communication to family picnic to get volunteers to run a booth to promote PAG and recruit new positions
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| Position Elections | * James Wright voted in as Chairperson

 Move – Audrey McNab Second – Julie Garcia* Brendon Boland voted in as Treasurer

 Move – Audrey McNab Second – Sarah Snider* Sarah Snider voted in as Secretary

 Move – Melissa Harrison Second -Brendon Boland* Julie Garcia voted in as Fundraiser/Playground Committee Director

 Move – Sarah Snider Second -Audrey McNab* Terry Wuerz voted in as South District Advisory Director

 Move – Julie Garcia Second -Melissa Harrison* Lauren Hope voted in as French Language Coordinator

 Move – Melissa Harrison Second -Terry Wuerz |
| Treasurer’s Report | * Present by Melissa Harrison
* Winnipeg Foundation and Community Place Program grants have both been received
* Teacher Appreciation cost $500
* $5,000 was given to school
* Net Income $25,337.92
* Bank Account Balance $32,353.91
* Misc. Revenue was money that had been sitting in PayPal account from previous years
* $17,000 was given to Winnipeg School Division to settle the Playground Enhancement account
* $1,860 given for pay-it-forward fun lunch
* Some misc cheques are left uncashed
* After outstanding Expanses, approximately $15,292 remains in all accounts
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| Principal’s Report | * Principal’s report was discussed at high level
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| Promotions and Fundraising | * Bedding Plant Fundraiser
* Sales $9,265.81
* Total Profit $1,966.14
* Plants delivered May 19th
* There is not a significant savings in group ordering for the classrooms
* Paintnite Fundraiser
* Profit $600
* Suggestion made to have 2 paintnites, one for Junior grades and one for Senior grades
* Playground Enhancement
* All grants have come in
* Phase 3 planning to take place in fall
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| Misc. Stop, Drop n’ Go | * Mr. Rossi has spoken with the WSD into paving this area and by the Nursery Area
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| Fun Lunch  | * Victoria Albert was selected for the Pay-It-Forward Fun Lunch ~ 400 students
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|  | * May be some excess funds, this will be used at Victoria Albert
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|  | * Still have time to renew membership to hotlunches.net
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| Meeting adjourned at 8:00 PM. |